



PITTSBURGH THEOLOGICAL SEMINARY POSITION ANNOUNCEMENT

INTERIM DIRECTOR OF FIELD EDUCATION

INSTITUTIONAL SUMMARY:

Pittsburgh Theological Seminary is a graduate professional institution of the Presbyterian Church (U.S.A.). Founded in 1794, Pittsburgh Theological Seminary is a graduate theological school of the Presbyterian Church (U.S.A.). Rooted in the Reformed tradition, the Seminary is committed to the formation of students for theologically reflective ministry and to scholarship in service to the global Church of Jesus Christ.

Pittsburgh Theological Seminary prepares women and men for ministries in established and emerging Christian communities around the world. Rooted in the Reformed tradition and with a centuries-old history of mission and scholarship in service of the church, the Seminary is committed to relationships of mutual learning and serving with Christ-followers from other traditions and theological viewpoints. Our faculty and educational resources cultivate theologically reflective and contextually engaged Christian leaders. Our programs nurture vocational formation for bearing witness to the gospel of Jesus Christ. Our student body is comprised of Presbyterians, Baptists, Methodists, Episcopalians, Orthodox, and more than 20 other traditions from more than 30 U.S. states and countries around the world.

POSITION SUMMARY:

The Interim Director of Field Education is a half-time position (20 hours/week) involving administrative oversight and responsibility for the field education program.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

The Interim Field Education Director provides administrative and pastoral oversight for the field education program. Duties include, but are not limited to the following:

- Works with the Dean of Faculty, the Associate Dean of Students and Formation, and relevant faculty committees to evaluate and enhance the field education program, particularly in relation to the vocational formation of students and planning for field education in the context of the new hybrid master's programs.
- Supports and works constructively with faculty teaching Field Education I and II in assessing the effectiveness of these courses in relation to program learning outcomes and implementing changes as warranted.
- Organizes and oversees the placement of students in field education through pastoral conversations, discerning which placement would be most formative considering the student's unique call to ministry.
- Orients students to the field education program, encouraging them to make the most of the opportunities for learning in field settings.



- Prepares and administers the departmental budget and field education stipends.
- Recruits site supervisors and equips them to guide and assess field education students in relation to the learning outcomes of the relevant academic program.
- Prepares necessary reports for the Dean of Faculty.
- Participates in relevant professional organizations.

QUALIFICATION/REQUIREMENTS:

- Strong service orientation.
- Ordained ministerial experience with gifts in pastoral care, discernment, leadership development, and administration.
- Excellent communication and interpersonal skills.
- Knowledge of theological literature and resources relevant to the practice of ministry in a variety of settings.
- Demonstrated analytical and organizational ability.
- Able to work independently and as part of a team.

EDUCATION/TRAINING/EXPERIENCE:

Completion of a theological degree (e.g. M.Div., D.Min.) from an accredited theological school is required, with a minimum of four years of experience in ministry since receiving the first theological degree.

WORK ENVIRONMENT:

Hybrid work environment; number of days on campus is negotiable, though some time on site is required. Regular contact with students, staff, administrators, faculty, and external constituencies. Some travel to field education sites.

Equal Employment Opportunity

The Seminary affirms the commitment of the Presbyterian Church (USA) to a diverse workplace and equal opportunity. It also complies with all applicable federal, state and local laws and executive orders relating to equal opportunity in employment.

To Apply

Interested candidates should provide a cover letter, a complete CV or resume, and the names and contact information (phone and e-mail) for three references. Application materials should be submitted to careers@pts.edu.

Applications will continue to be accepted until the position is filled. Pittsburgh Theological Seminary will conduct a background check on all final candidates.