Pittsburgh Theological Seminary

ELECTRONIC SERVICES LIBRARIAN/ INFORMATION TECHNOLOGY SERVICES LIAISON
Pittsburgh Theological Seminary, Pittsburgh PA

Pittsburgh Theological Seminary, a graduate educational institution of the Presbyterian Church (U.S.A.), invites applications for the full-time position of Electronic Services Librarian of the Clifford E. Barbour Library.

Position Summary:
In cooperation with the seminary’s Information Technology Services team, the Electronic Services Librarian will oversee all aspects of library electronic and computer services including providing support for the automated library system (Innovative Interfaces Millennium system) in coordination with the Information Technology Services department; implementation and operation of various staff databases, software and online services such as OCLC, EBSCOhost, EBSCO A-Z List, etc.; oversees and implements various public databases and online services such as ATLA RI and ATLAS, JSTOR, EBSCO databases, including electronic resources licensing and report gathering; maintenance and upkeep of the library website; meeting the automation support needs of the library including software installation and training; advising on selection of software, full-text databases, indexes and other bibliographic resources; participate in the training of students, faculty and staff in online resources and research methods; and provide backup support to Information Technology Services.

Qualifications:
The successful candidate will have an ALA-accredited MLS. MLIS or equivalent and a history of significant electronic services experience, in an academic setting; a broad knowledge of existing and emerging electronic standards; basic knowledge of cataloging preferred and experience with OCLC, EBSCO and ATLA databases; experience in religious, theological, and related resources in various electronic formats; experience in producing web content (course web pages, tutorials, etc.) and web implementation skills; familiarity with digitization projects; capable of trouble shooting hardware and software issues; a facility for working in a team-oriented environment. Strong communication and interpersonal skills, and attention to detail are required. A minimum two (2) years' experience in related positions normally required. Theological training and/or experience in an academic theological library is preferred.

Salary commensurate with experience. Benefits package includes TIAA-CREF, medical and dental.

Application Information:
Priority consideration will be given to submissions received by May 15, 2013. The position will remain open until filled. Apply by sending cover letter and CV to:

Dr. Sharon Taylor
staylor@pts.edu
Barbour Library
Pittsburgh Theological Seminary
616 North Highland Ave.
Pittsburgh PA 15206

Pittsburgh Theological Seminary is an Equal Opportunity Employer.

April 2, 2013