

Code of Conduct

In order to foster an inclusive, accessible, and respectful environment conducive to research and learning, patrons should:

- Follow the library's [Health & Safety Guidelines](#) which operate in accordance with the Seminary's [Health & Safety plan](#). This includes using the LiveSafe Daily Health Check and sharing the green checkmark to staff at the front desk before proceeding beyond the library lobby;
- Use the library space and collections with care;
- Engage with other patrons and library staff courteously;
- Use computers and other technology in accordance with the seminary's computer/acceptable use guidelines. Library computers have no filtering software and are for use by adults 18 years and over only;
- Observe copyright restrictions and fair use guidelines;
- Observe quiet study in the Reference Room. Indoor-level conversation and noise is permitted in all other areas of the library;
- Food and covered drinks are permitted throughout the building with the exception of the Reference Room (covered drinks permitted only);
- Supervise children that are with them.

Prohibited behaviors include:

- Disrespectful, abusive or threatening language or behavior toward other patrons or library staff
- Disregard for borrowing policies: not adhering to due dates for materials; not paying fines/fees for overdue, lost or damaged materials; incurring frequent excessive fines; returning library items with excessive wear and tear or repeated loss of library materials;
- Damaging/defacing library materials: marking, underlining, highlighting, cutting, bending pages, or breaking book spines to make photocopies;
- Theft of library materials;
- Smoking anywhere in the library;
- Unreasonable noise levels;
- Inappropriate use of library space or equipment, such as disruptive activities and inappropriate use of computers/internet access.

Library staff reserves the right to reject or revoke library privileges and/or request removal from library or campus grounds for flagrant breaking of campus rules, library policies, or other legitimate reason.