



FIELDWORK PROGRAM

APPLY ONLINE

VISIT CAMPUS

REQUEST INFO

# BECOME A FIELD EDUCATION SITE



## BECOME A FIELD EDUCATION SITE

**BEFORE CLOSING THIS FORM, CHECK YOUR EMAIL TO BE SURE IT WAS SUBMITTED SUCCESSFULLY!**

**Information about the site**

\* Organization Name:

\* What is the mission or primary purpose of your organization?

\* Organization's physical address (please add mailing address if it's different)

\* Organization website and social media links

\* What population does your site serve or engage?

\* How would you describe your site's broader context?

\* What are the organization's strengths?

### Information about the supervisor

\* Name and title of the person supervising the student

\* Supervisor e-mail (An automated response will be sent to this address as soon as you correctly submit the form)

\* Supervisor phone

\* Please summarize your professional experience as a manager or supervisor

\* Please describe any experience teaching or mentoring students

\* List your relevant degrees or certifications

\* Please list your ordination/licensure/endorsement (including the ecclesial body and date)

\* How would you describe your supervisory style?

\* Are there other lay leaders or volunteers who can contribute regularly to the field education experience with support, observation, feedback and assessment?

\* Please list two references that the seminary can contact, one should be the judicatory leader (if appropriate).

Name	Phone	Email

## The experience being offered

\* Please describe the spiritual formation opportunities that will be available to the student

\* What specific tasks or ministry areas would you like to see the student lead?

\* Describe the physical space and resources available for the student

### The financial commitment

*Pittsburgh Theological Seminary requires a \$4350 stipend for field education students. Financial support is available for churches from judicatories as well as the seminary.*

Will the church pay the full stipend from its budget or other funding source (judicatory, grant, donation, or special offering, etc.)?

☐ YES. If yes, please skip to the attestations.

☐ NO. If no, please continue.

Size of the organization:

Church worship attendance:

Number of clients served weekly (for non-church placements):

Yearly budget of the organization:

Other resources (endowments, investments, etc.):

Describe what opportunities for financial help are available from your judicatory or the body preparing the student for ministry. Or, if a non-profit, please describe how you have pursued opportunities for funding a student.

Please provide a short description of why your organization would need financial support from the seminary.

What mileage reimbursement, if any, can the organization provide for the student?

Do you have any restrictions on the students you can interview based upon your funding source?

### Attestations

\* I affirm that I will attend two supervisor trainings.

☐ Yes

☐ No

\* I affirm that I will meet with the student weekly for an hour of supervision with theological reflection.

☐ Yes

☐ No

\* I affirm that I will submit covenants and evaluations by the deadlines

☐ Yes

☐ No

\* I affirm that I intend to be in this leadership and supervisory position for the next year

☐ Yes

☐ No

\* I affirm that I will communicate any challenges and concerns proactively to the student. If there is not resolution I will contact the field education director for mediation.

☐ Yes

☐ No

### PTS Field Education Manual

\* I will abide by the policies and statements set forth in the PTS Field Education Manual, including Title IX training.

☐ Yes

☐ No

\* Have you ever been sanctioned for misconduct by an ecclesial or civil body?

☐ Yes

☐ No

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**SUBMIT**

\* *required*

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